

School of St. Mary: School Advisory Council
MEETING AGENDA
Wednesday, September 17, 2025
7:00 - 8:45 pm
UGC Multi-purpose Room

**TOPIC: SAC review
committee goals/initiatives**

ROLES:
Attendees: School Advisory Council Members
Guest: N/A
Facilitator: Eileen Weber
Note Keeper: Kate Burke
Time Keeper: Michelle Kijek

MEETING OBJECTIVES:

- Review meeting norms of the group
- Review visitor protocol
- Review Goals & Initiatives for this school year

TO PREPARE FOR THIS MEETING, PLEASE:

- Read this agenda
- Review minutes from June 11, 2025 meeting

Schedule: 105 minutes

TIME	MINUTES	ACTIVITY
7:00 - 7:15	15 min	WELCOME • Opening Prayer - Father JoAndre Beltran • Welcome any guests/visitors - Eileen Weber • Determine role of timekeeper - Michelle Kijek • Take attendance - Kate Burke • SAC Member Introduction • <i>Please share your name, connection to school, professional background</i> • Action item: Review and approve minutes from June 11, 2025 meeting • Review meeting objectives
7:15 - 7:17	2 min	SAC MEETING NORMS REVIEW • Assume positive intentions • Take an inquiry stance • Use "I notice" statements and "I wonder" questions • Ground statements in evidence • Start and end on time • Be here and now • Stick to protocol - hear all voices.
7:17 - 7:23	6 min	ASSOCIATE PASTOR COMMENTS: Father JoAndre Beltran
7:23 - 7:33	10 min	PRINCIPALS REPORT: Kathy Thompson
7:33 - 7:38	5 min	Faculty Comments: PGC & UGC representatives



7:38 - 7:46	8 min	Finance • Increase SAC involvement in annual budget planning and emphasize on financial transparency • Strengthen collaboration with parish leadership to support school funding needs • Action Item: Ensure a SAC representative attends Parish Finance Committee meetings • Committee receives monthly financials in a timely manner
7:46 - 7:54	8 min	Technology • Develop a formal Technology Plan this year • Note: Recent technology purchases were funded by the Parents Association (PA) Crusader Annual Fund
7:54 - 7:59	5 min	Student Life • Deepen and expand recognition of student character and leadership • Restore the Athletic Program to a place of pride and student participation
7:59 - 8:08	9 min	Marketing & Enrollment • Strengthen family retention strategies and expand outreach to attract new families • Action Item: Mandy Castle to share updated enrollment numbers with the SAC
8:08 - 8:16	8 min	Development • Goals pending
8:16 - 8:21	5 min	Teacher & Staff Retention Ad Hoc • Identified as a top priority based on parent feedback • Explore retention strategies, including potential signing bonuses (to be confirmed with Archdiocese guidelines) • Consider hosting staff-SAC retreats to foster stronger community relationships
8:21 - 8:26	5 min	Review Open Positions on SAC & Status of Ad Hoc Committees • Catholic Identity, Legislative Action, Curriculum: Social Studies • Security Committee • Lunch Service Committee
8:26 - 8:41	15 min	VISITOR COMMENTS: Opportunity for visitors to address the SAC
8:41 - 8:43	2 min	NEXT STEPS NOTES: • Committees should follow up with Kathy Thompson to work on goals/initiatives • Next business meeting: October 15, 2025
8:43- 8:45	2 min	CLOSING PRAYER - Eileen Weber

