

School of St. Mary: School Advisory Council
MEETING AGENDA
Wednesday, March 19, 2025
7:00 - 9:05 pm
UGC Multi-purpose Room

PLEASE NOTE: We welcome you to arrive 15 minutes early (at 6:45 pm) to get settled.

TOPIC: SAC Goal Development and Progress

ROLES:
Attendees: School Advisory Council Members
Guest: N/A
Facilitator: Eileen Weber
Note Keeper: Kate Burke
Time Keeper: Michelle Kijek

MEETING OBJECTIVES:

- Review meeting norms of the group
- Review visitor protocol
- Discuss goals and progress updates from Objectives/Committees; Objectives to be focused on at this meeting are bolded below
 - **Objective 1 - Share positive impacts of SAC initiatives and support of administration**
 - **Objective 2 - Address administration wishlist as it relates to fundraising**
 - **Objective 3 - Review committee reports**

TO PREPARE FOR THIS MEETING, PLEASE:

- Read this agenda
- Read reports provided, ask questions of the Chair in advance or bring questions to the meeting.
- Review minutes from November meeting

Schedule: 125 minutes

TIME	MINUTES	ACTIVITY
7:00 - 7:15	15 min.	WELCOME <ul style="list-style-type: none"> • Opening Prayer - Maeve Curran • Welcome any guests/visitors - Eileen Weber • Determine role of timekeeper • Take attendance • Introduce SAC members • Confidentiality forms - Kate Burke • Action item: Review and approve minutes from January 15, 2025 meeting (to then be posted on school website for public review) • Review meeting objectives
7:15 - 7:20	5 min.	SAC MEETING NORMS REVIEW <ul style="list-style-type: none"> • Assume positive intentions • Take an inquiry stance • Use "I notice" statements and "I wonder" questions • Ground statements in evidence • Start and end on time • Be here and now • Stick to protocol - hear all voices.



7:20 - 7:25	5 min.	PASTOR COMMENTS: Father Mike Nacius
7:25 - 7:35	10 min.	PRINCIPALS REPORT: Kathy Thompson & Clare Gianelli
7:35 - 7:40	5 min.	PGC & UGC Teacher Report: Questions?
7:40 - 7:45	5 min	VISITOR INPUT: Opportunity for visitors to address the Council on non-agenda items
7:45 - 7:50	5 min.	SAC EXECUTIVE REPORT NOTES: SAC Meet & Greet, Monthly Newsletter
7:50 - 7:55	5 min.	DEVELOPMENT COMMITTEE: Goal Review and Report NOTES: Discuss progress to seek new sources of funding, including corporate funding
7:55 - 8:00	5 min.	MARKETING & ENROLLMENT COMMITTEE: Report and Updates NOTES: Review highlights of report and communications strategy to parents
8:00 - 8:05	5 min.	PA REPORT: Gala & Silent Auction, Tuition Raffle, Fish Fry, Crusader Annual Fund Progress
8:05 - 8:10	5 min.	FAMILY RETENTION COMMITTEE: Report Review and Updates NOTES: Review event successes
8:10 - 8:15	5 min.	CATHOLIC IDENTITY COMMITTEE: Report Review NOTES: Implementation of Hallow recommendation
8:15 - 8:20	5 min.	STUDENT LIFE COMMITTEE: Report and Updates NOTES: Progress against key projects, including “Heart of a Crusader” award
8:20 - 8:25	5 min.	LEGISLATIVE ACTION COMMITTEE: Report and Updates NOTES: Educational legislation in Springfield that may affect funding for Catholic schools, as well as any decisions concerning ISBE
8:25 - 8:35	10 min	FINANCE COMMITTEE: Budget Report NOTES: Budget review, including tuition rate for 2025-26 school year
8:35 - 8:40	5 min	Other Committee Report Questions and Discussion
8:45 - 8:55	10 min	VISITOR COMMENTS: Opportunity for visitors to address agenda Items
8:55 - 9:00	5 min.	NEXT STEPS NOTES: Annual meeting: May 21 includes election of officers



9:00 - 9:05	5 min.	CLOSING PRAYER
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