

School of St. Mary: School Advisory Council
MEETING AGENDA
Wednesday, November 19, 2025
7:00 - 8:45 pm
MPR, UGC

TOPIC: Update on Committee work

ROLES:

Attendees: School Advisory Council Members

Guest: Rebecca Quackenbush

Facilitator: Eileen Weber

Note Keeper: Kate Burke

Time Keeper: Michelle Kijek

MEETING OBJECTIVES:

- Review meeting norms of the group
- Review visitor protocol
- Review Goals & Initiatives for this school year

TO PREPARE FOR THIS MEETING, PLEASE:

- Read this agenda
- Review minutes from October 15, 2025 meeting

Schedule: 105 minutes

TIME	MINUTES	ACTIVITY
7:00 - 7:10	10 min	WELCOME <ul style="list-style-type: none"> • Opening Prayer - Father JoAndre Beltran • Welcome any guests/visitors - Eileen Weber • Determine role of timekeeper - Michelle Kijek • Take attendance - Kate Burke • Action item: Review and approve minutes from the October 15, 2025, meeting • Review meeting objectives
7:10 - 7:12	2 min	SAC MEETING NORMS REVIEW <ul style="list-style-type: none"> • Assume positive intentions • Take an inquiry stance • Use "I notice" statements and "I wonder" questions • Ground statements in evidence • Start and end on time • Be here and now • Stick to protocol - hear all voices.
7:12 - 7:22	10 min	ADMINISTRATOR COMMENTS: Father JoAndre Beltran
7:22 - 7:32	10 min	PRINCIPALS REPORT: Kathy Thompson (& Maria Monroe)
7:32 - 7:37	5 min	Faculty Comments: PGC & UGC representatives
7:37 - 7:52	15 min	Catholic Identity



7:52 - 7:57	5 min	Ad Hoc Family Retention <ul style="list-style-type: none"> Discover Catholic Schools Week Open House Recap
7:57 - 8:12	15 min	Marketing & Enrollment <ul style="list-style-type: none"> Re-enrollment update
8:12 - 8:22	10 min	Finance
8:22 - 8:27	5 min	Questions for other Committees <ul style="list-style-type: none"> From reports submitted
8:27 - 8:37	10 min	VISITOR COMMENTS: Opportunity for visitors to address the SAC
8:37 - 8:40	3 min	NEXT STEPS NOTES: <ul style="list-style-type: none"> Next business meeting: January 21, 2026 Advent Wreath Workshop November 23rd 1pm Be present - builds community
8:40- 8:45	5 min	CLOSING PRAYER - Sabrina Jerina

