

School of St. Mary: School Advisory Council
MEETING AGENDA
Wednesday, October 15, 2025
7:00 - 8:45 pm
Parish Center

TOPIC: Update on Committee work

ROLES:

Attendees: School Advisory Council Members

Guest: Rebecca Quackenbush

Facilitator: Eileen Weber

Note Keeper: Kate Burke

Time Keeper: Michelle Kijek

MEETING OBJECTIVES:

- Review meeting norms of the group
- Review visitor protocol
- Review Goals & Initiatives for this school year

TO PREPARE FOR THIS MEETING, PLEASE:

- Read this agenda
- Review minutes from September 17, 2025 meeting

Schedule: 105 minutes

TIME	MINUTES	ACTIVITY
7:00 - 7:15	15 min	WELCOME • Opening Prayer - Father JoAndre Beltran • Welcome any guests/visitors - Eileen Weber • Determine role of timekeeper - Michelle Kijek • Take attendance - Kate Burke • Welcome new Ad hoc committee members • Action item: Review and approve minutes from the September 17, 2025, meeting • Review meeting objectives
7:15 - 7:17	2 min	SAC MEETING NORMS REVIEW • Assume positive intentions • Take an inquiry stance • Use "I notice" statements and "I wonder" questions • Ground statements in evidence • Start and end on time • Be here and now • Stick to protocol - hear all voices.
7:17 - 7:22	5 min	ADMINISTRATOR COMMENTS: Father JoAndre Beltran
7:22 - 7:32	10 min	PRINCIPALS REPORT: Kathy Thompson (& Maria Monroe)
7:32 - 7:37	5 min	Faculty Comments: PGC & UGC representatives
7:37 - 7:42	5 min	Parents Association Report



7:42 - 7:47	5 min	Ad Hoc Security Committee
7:47 - 8:00	10 min	Marketing & Enrollment •
8:00 - 8:05	5 min	Ad Hoc Family Retention • Discover Catholic Schools Week Open House
8:05 - 8:10	5 min	Student Life
8:10 - 8:20	10 min	Finance • How can SAC support the Principal through the budgeting process?
8:20 - 8:28	8 min	Teacher & Staff Retention Ad Hoc •
8:28 - 8:40	12 min	VISITOR COMMENTS: Opportunity for visitors to address the SAC
8:40 - 8:43	3 min	NEXT STEPS NOTES: • Review survey for parents taking pulse on Hot Lunch Service • Review survey for teachers re: use of Hallow app • Next business meeting: November 19, 2025
8:43- 8:45	2 min	CLOSING PRAYER - Michelle Kijek

