

School of St. Mary: School Advisory Council
MEETING AGENDA
Wednesday, January 21, 2026
Meet & Greet with Fr. Ted Munz, Administrator 6:30 - 6:55 pm
Formal Meeting 7:00 - 8:55 pm
MPR, UGC

TOPIC: Budget Preparation	ROLES: Attendees: School Advisory Council Members Guest: Facilitator: Eileen Weber Note Keeper: Kate Burke Time Keeper: Michelle Kijek
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MEETING OBJECTIVES: <ul style="list-style-type: none"> ● Review meeting norms of the group ● Review visitor protocol ● Review Budget Requests from Committees
TO PREPARE FOR THIS MEETING, PLEASE: <ul style="list-style-type: none"> ● Read this agenda ● Review minutes from November 19, 2025 meeting
Schedule: 115 minutes

TIME	MINUTES	ACTIVITY
7:00 - 7:10	10 min	WELCOME <ul style="list-style-type: none"> ● Opening Prayer - Father Ted Munz ● Welcome any guests/visitors - Eileen Weber ● Determine role of timekeeper - Michelle Kijek (virtual) ● Take attendance - Kate Burke ● Action item: Review and approve minutes from the November 19, 2025, meeting ● Review meeting objectives
7:10 - 7:12	2 min	SAC MEETING NORMS REVIEW <ul style="list-style-type: none"> ● Assume positive intentions ● Take an inquiry stance ● Use "I notice" statements and "I wonder" questions ● Ground statements in evidence ● Start and end on time ● Be here and now ● Stick to protocol - hear all voices.
7:12 - 7:22	10 min	ADMINISTRATOR COMMENTS: Father Ted Munz
7:22 - 7:32	10 min	PRINCIPALS REPORT: Kathy Thompson & Maria Monroe
7:32 - 7:37	5 min	Faculty Comments: PGC & UGC Representatives



7:37 - 7:47	10 min	Development <ul style="list-style-type: none"> • Update on Corporate Sponsorship • Project Specific Fundraising
7:47 - 7:57	10 min	Ad Hoc Security Committee <ul style="list-style-type: none"> • School resource officer Open House introduction • LFPD MOU • Proposed funding • Timelines for implementation
7:57 - 8:07	10 min	Student Life Committee <ul style="list-style-type: none"> • All School Christmas Mass & Activity Recap • Budget Requests
8:07 - 8:17	10 min	Marketing & Enrollment Committee <ul style="list-style-type: none"> • Update on re-enrollment numbers • Catholic Schools Week
8:17 - 8:27	10 min	Finance Committee <ul style="list-style-type: none"> • Budget Planning/Process • Endowment Disbursement *Legislative Report*
8:27 - 8:37	10 min	Questions for other Committees <ul style="list-style-type: none"> • From reports submitted <ul style="list-style-type: none"> ◦ Curriculum, Catholic Identity, Technology, Legislative, Parents Association, Ad Hoc Family Retention, Ad Hoc Teacher Retention, Ad Hoc Lunch Service
8:37 - 8:47	10 min	VISITOR COMMENTS: Opportunity for visitors to address the SAC
8:47 - 8:50	3 min	NEXT STEPS NOTES: <ul style="list-style-type: none"> • Strategic Planning Workshop: February 26 from 6:30 - 8:30pm • Next business meeting: March 18, 2026 • Be present - builds community
8:50- 8:55	5 min	CLOSING PRAYER - John Hancir

