



## Parents Association Meeting Agenda

Date: Thursday, May 1st, 2025

Location: UCG

Meeting Start: 7:00 pm

**\*\*\* Details of mtg and discussion added to the published Agenda Outline in bold italics**

Opening Prayer

Board Updates:

1. President Update

- Review of Key Upcoming Dates:
- ***Field Day, PA help for the PGC probably needed, go through room parents for volunteers. Melissa Haak will let us know what may be needed, games, ect. Field day will be a half day this year.***
- ***Consider holding Summer play dates in the park? One per month?***
- ***Events for next school year will stay the same. Crusader Chase will move to the Fall to begin fundraising in the beginning of the year.***

2. Treasurer Update: Meredith Leggitt

- ***\$330k goal for school year consists of: \$130k for teachers, \$100k for operating income \$85k for tech.***
- ***We have a healthy reserve even with all the investments we made this year. Operating donation and the rest of the roll out of technology, chrome books, servers.***
- ***Potential for a signing bonus for teachers at time of contracts or at September? The PA would like to continue to support teachers in particular their salaries as our priority. Are the bonuses we're providing bridging the gap enough to be competitive with other schools within the area? It would be helpful to have documentation regarding our bonus structure so teachers have more clarity/ certainty about receiving bonuses.***
- ***The PA would also like to implement a more streamlined process and clarity for what is approved monetarily by the PA and the follow up on obtaining the items that are approved.***

3. Corporate Sponsorship: Melissa Haak/Maeve Curran/Diana Hand/Brooke Hall:
  - ***Incorporate Corporate Sponsorship next year, e.g., tickets to the Gala or Fish Fry for our top donors. For top donors \$10-\$15k a table at the Gala, often the donors will donate their tickets back. Perhaps it would motivate families with their own businesses to donate to the school.***
  
4. Committee Updates
  - a. Teacher/Staff Appreciation: Kelly Graham
    - i. ***Would like to ask families for one fee at the beginning of the year so families aren't asked to donate multiple times.***
    - ii. ***Consider moving teacher appreciation to February next year. Email sent out next week to remind families about teacher appreciation next week! Monday: coffee and muffins, Tuesday: gift cards, Wed.: Shanty catering lunch, Thurs.: Shoulder massages, Friday: pizza and wine. Flowers possibly?***
  - b. Gala Committee: Maria Vernon/Michelle Kijek
    - i. ***Meeting at Exmoor next week for next year, email will go out with all the numbers tallying this year's gala.***
  - c. Room Parents: Kim Danciu/Brianne Clatch ***No new update***
  - d. Used Uniform Sale - Kelly Guerrero and Annie Cioni are planning, ***communications will go out soon***
  - e. Crusader Chase: Ali Zeleniuch/Linda Harmer
    - i. ***Pep rally on Monday, still may need help with volunteers for 7th and 8th grade, but probably will be okay with teacher help.***
  - f. Fish Fry
    - i. ***Raised \$1,000 more than last year, 60 more people than last year, 413 people total. Can we offer teachers tickets to the Fish Fry next year?***

#### Open Items?

- ***PA is concerned about teacher retention & teacher morale, particularly at the UGC.***
  - ***Consider a team building event such as Taste Bud Kitchen or luncheon at the Deer Path Inn?***
  - ***Perhaps an additional leadership position within school administration to help support teachers, e.g., Dean of students?***
- ***Recommend a strategic plan of improvements which school administration has developed and Fr. Nacius has approved so the PA can raise funds to help implement it.***
  - ***Would like regular updates from the Operations team on implementation of approved school administration and PA approved investments***

- ***Confirm school administration budget oversight***
  - ***Confirm school leadership succession plans***
- ***Recommend establishing an endowment***
- ***Melissa Haak clarified that staff meetings are regularly held, every time there is an Early Dismissal or Professional Development Day***
- ***Melissa Haak clarified that teachers are provided an annual \$300 stipend per classroom and first-year teachers are awarded more to help build their classrooms***
  - ***Staff would appreciate receiving updates on these budgets during the year***
  - ***Teachers are encouraged to purchase as many resources as possible at the beginning of the year to help improve efficiencies of buying in bulk and to incur smaller shipping charges***

Meeting End 8pm