



## Parents Association Meeting Minutes

Date: September 11, 2024

Location: UCG

Meeting Start: 7pm

**\*\*\* Details of mtg and discussion added to the published Agenda Outline in bold italics.**

Opening Prayer

Board Updates:

1. President Update - Heidi Christen

- Welcome
  - Mission, Vision
  - ***PA's mission is to support SOSM to educate our children, organize community activities, where all families can participate, assist with volunteer needs and fundraise for SOSM. The PA looks for 100% participation from families whether that be in time, talent or treasure!***
  - Meeting Cadence (7pm the 1st Thursday of the month at the UGC: 10/3, 11/7, 12/5, 1/9, 2/6, 3/6, 4/3, 5/1, 6/5)
- Open Positions
  - ***Marketing Graphic Assistance, anyone who has a background in Canva!!! (filled by Katherine Connor subsequent to meeting)***
  - ***Field Day (Committee Chair)***
  - ***Giving Tuesday (Committee Chair)***
- Review of Key Upcoming Dates

2. Corporate Sponsorship( Melissa Haak, Maeve Curran/Diana Hand):

- ***Moving from a Give Central to Push Pay Platform. Push Pay will be more streamlined, available on SOSM website.***
- ***Hoping to consolidate to one ask of businesses, in whatever way works best for them. Will be respectful of timing of year!***
- ***Brochure for Crusader Fund, "Crusader's Are...." should be finalized by the end of September and ready to be distributed to businesses.***

3. Treasurer Update: Meredith Leggitt



- **Recap for 2023-24 school year. PA exceeded their \$330 K fundraising goal!**
- **PA was able to fund:**
  - **View Sonic Interactive Displays for all classrooms**
  - **An increase to end of Year Teacher Bonuses**
  - **Tuition assistance**

#### 4. Committee Updates

- a. New Family - Brittany Ruef
  - ***Ice Cream Social was canceled due to weather, looking to organize something for new families once a quarter for parents to meet one another.***
- b. Parent Level Gatherings - Rose Hancir
  - ***Each grade level to have a point person to organize a grade level gathering. Not a fundraiser, just an opportunity to get to know one another! Dates have not been finalized.***
- c. Used Uniform- Kelly Guerrero
  - ***Almost all uniform stock sold at sale this summer. Looking to find a consistent date when uniform sales can be open for sale. Used uniforms can be donated at any time.***
- d. Trunk or Treat - Hannah Johnson/Mairin Wilkie
  - ***Will be a ticketed event on October 25th 5-7pm. A volunteer sign up sheet will be going out! Parish calendar has been informed.***
- e. Gala Committee - Maria Vernon/Michelle Kijek
  - ***Gala 2025 will be March 1st at Deer Path Inn with a Mardi Gras theme! Tix sales will be open November 15th. The Gala Committee is always looking for volunteers, particularly auction help!***
- f. Room Parents - Kim Danciu/Brianne Clatch
  - ***Room parent orientation is 9/18. The manual has been updated. All grade level classrooms have been assigned a room parent! They are working on email templates, which will help with uniformity and limit the amount of emails being sent out. Virtus training needed for anyone wishing to volunteer with the students.***
- g. Teacher Appreciation Update - Kelly Graham
  - ***Change this year to Stock the Lounge, parents can bring in items or donate money the PA will purchase items from Costco. Starbucks at Fort Sheridan has donated coffee for the entire school year, which will be provided to teachers on the first Monday of every month. Once Upon a Bagel in Lake Forest has donated over a 100 bagels.***



***Left over funds from last year paid for the teacher dinner's for Back to School Night.***

- h. Fish Fry - Molly Sweeney/Carrie Seyb
  - ***The Fish caterer has been reserved, permits are needed which Melissa Haak will assist in obtaining. Parish calendar has been informed.***
- i. Crusader Chase - Ali Zeleniuch/Co-Chair Open
  - ***Considering using Booster-a-Thon again vs. a new platform to try and reduce costs further? Co-Chair still needed, mainly to volunteer at the UGC. Parish calendar has been informed.***
- j. Crusader Wear - Carlotta Plotner
  - ***Crusader wear will be sold in person at the UGC during Homecoming Week Wed-Friday 9/18-9/20, Cash/Check to pay.***
- 5. Book Fair - Carlotta Plotner/Katie Villacis
  - ***Week of Dec. 2nd at the PGC are Volunteers needed!***
- 6. Open Items?

Meeting End: 8PM